


**MINUTES OF THE CAPITAL REGION SOUTHWEST WATER SERVICES COMMISSION  
SPECIAL MEETING, HELD ON THURSDAY JULY 23, 2015 AT 6:00 P.M.  
LRC, OIL KINGS BOARD ROOM, 4330 BLACK GOLD DRIVE, LEDUC, AB.**
**1. CALL TO ORDER**

Chairman John Schonewille called the special meeting to order at 6:00 p.m.

<b>PRESENT:</b>	Chairman John Schonewille	Leduc County
	Councillor Rick Smith	Leduc County
	Mayor John Whaley (alt)	Leduc County
	Mayor Wally Yachimetz	Town of Calmar
	Councillor Anne Donovan	Town of Calmar
	Vice Chairman Bruce LeCren	Town of Beaumont
	Councillor Bill McNamara	Town of Beaumont
	Councillor Doug Lyseng	Camrose County
	Councillor Greg Gillespie	Camrose County
	Deputy Mayor Shannon Yearwood	Village of Hay Lakes
	Mayor Todd Skaret	Village of Hay Lakes
	Councillor Beverly Beckett	City of Leduc
	Councillor Bob Young	City of Leduc

<b>ALSO PRESENT:</b>	Samantha Jones, Engineering Project Manager	City of Leduc
	Carol Hounsell, Treasurer	City of Leduc
	Shirley Weslosky, Recording Secretary	City of Leduc
	Shawn Olson, Manager	City of Leduc
	Rick Sereda, Operation Manager	City of Leduc
	Shawn Tooth, Manager, Utility Services	City of Leduc
	Amber Ouellette, Accountant	City of Leduc
	Mayor Rob Lorenson	Town of Millet
	Councillor Tony Wadsworth	Town of Millet
	Teri Pelletier, CAO	Town of Millet
	Steve Rumley	Edmonton Int. Airport
	Graham Backus, Manager of Public Works	Camrose County
	Kevin Cole	Select Engineering

<b>WITH REGRETS:</b>	Amber Ouellette, Accountant	City of Leduc
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**2. ADOPTION OF AGENDA**

There were no additions to the agenda.

**48-15 Motion:** It was **Moved** by Bill McNamara that the agenda for the July 23, 2015 Capital Region Southwest Water Services Commission (CRSWSC) special meeting be approved as circulated.

**Carried**

### **3. UNFINISHED BUSINESS**

#### **A. Millet Water Supply**

The CRSWSC administration recommended that a motion be made to proceed with the extension of the water pipeline to the Town of Millet, where the Town of Millet transfers administration and management of the construction of the regional water supply pipeline to the CRSWSC and signs over the Water for Life grant to the CRSWSC. The Water for Life grant will fund 90% of the costs of the project but interim financing may be required until the full amount of the grant is received. The Town of Millet will cover the additional 10% of the project costs. The CRSWSC will be responsible for securing interim financing to pay for construction costs until the Water for Life grant is received from Alberta Transportation. The Town of Millet will be responsible for any finance charges related to the interim financing. In the event of any future connection to the City of Wetaskiwin, the City of Wetaskiwin will reimburse Millet for up to 10% of the cost. A formal agreement will follow, which will be vetted through commission lawyers (Brownlee). Leduc County agreed to pay 1% of the costs (10% of The Town of Millet's 10%) because the County will benefit from the increased capacity of the Millet water line included in the project in anticipation of future growth. The estimated cost of the project is \$14,400,000 of which \$11,550,000 is the estimated cost of the Millet water line extension and \$2,850,000 is the estimated cost of upsizing the pipeline in the City of Leduc. The City of Leduc will pay 100% of the cost of upsizing.

The Commission Administration will approach additional parties including the Alberta Capital Finance Authority to secure the best rate for interim financing.

**49-15 Motion:** It was **Moved** by Bruce LeCren, Vice Chairman of the Board, that the Capital Region Southwest Water Services Commission assume the transfer of the administration and management of the construction of the Town of Millet water line extension and that the CRSWSC proceed with the construction of the Town of Millet water line project as indicated in the notes above.

**Carried Unanimously**

Councillor Rick Smith thanked the Commission for allowing him to attend the APWA Conference. He encourages other members to attend this conference in the future.

### **4. NEXT MEETING**

The next meeting of the Capital Region Southwest Water Services Commission is the Regular Meeting held on September 10, 2015. Dinner at 5:30 p.m., Meeting at 6:00 p.m. at the LRC, Oil Kings Board Room, 4330 Black Gold Drive, Leduc.

### **ADJOURNMENT**

**50-15 Motion:** It was **Moved** by Wally Yachimetz to adjourn the meeting at 6:51 p.m.



**CRSWSC**



Capital Region Southwest  
Water Services Commission

CRSWSC – July 23, 2015 - 26 -

**Carried**

  
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CHAIRMAN  
  
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MANAGER