

**MINUTES OF THE CAPITAL REGION SOUTHWEST WATER SERVICES COMMISSION
ANNUAL GENERAL MEETING, HELD ON THURSDAY, APRIL 17, 2025 AT 7:00 P.M.
LEDUC GOLF CLUB, 5725 BLACK GOLD DRIVE, LEDUC, AB T9E 8C4**

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| PRESENT: | Councillor Lars Hansen | City of Leduc |
| | Councillor Beverly Beckett | City of Leduc |
| | Mayor Bill Daneluik | City of Beaumont |
| | Deputy Mayor Clifford Heinz | Village of Hay Lakes |
| | Councillor Paul Patterson | Village of Hay Lakes |
| | Councilor Ron These | Village of Hay Lakes |
| | Councillor Kelly-Lynn Lewis | Leduc County |
| | Councillor Rick Smith | Leduc County |
| | Councillor Krista Gardner | Town of Calmar |
| | Councillor Don Faulkner | Town of Calmar |
| | Councillor Jordon Banack | Camrose County |
| | Councillor Mathew Starky | Town of Millet |
| | Mayor Doug Peel | Town of Millet |

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| ALSO PRESENT: | Mike Pieters, GM, Infrastructure & Planning | City of Leduc |
| | Mayor Bob Young | City of Leduc |
| | Gene Peskens, Chief Financial Officer | City of Leduc |
| | Shawn Olson, Commission Manager | City of Leduc |
| | Rick Sereda, Operations Manager | City of Leduc |
| | Lauren Padgham, Treasurer | City of Leduc |
| | Elie Tymchyshyn, Accounting Technician | City of Leduc |
| | Melanie White, Engineering Project Manager | City of Leduc |
| | Kyle Van Steenoven, Engineering Project Manager | City of Leduc |
| | Mark D'aoust, Commission Technician | City of Leduc |
| | Katherine O'Dwyer, Recording Secretary | City of Leduc |
| | Des Mryglod, Director, Engineering & Utilities | Leduc County |
| | Sylvain Losier, CAO | Town of Calmar |
| | Kristofer Johnson, GM, Infrastructure | City of Camrose |
| | Councillor Kevin Hycha | City of Camrose |
| | Councillor Lana Broker | City of Camrose |
| | Chris Cholak, Partner | MNP LLP. |
| | Matthew Hardy | MNP LLP. |
| | Chad Maki, Engineer | Associated Eng. |
| | Chris Parfitt, Engineer | Associated Eng. |
| | Myles McNally, Manager | GS Construction |
| | Ryan Thompson, Senior VP | GS Construction |
| | Mike Durdle, President | GS Construction |
| | John Young, CFO | GS Construction |

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| WITH REGRETS: | Councillor Catherine McCook | City of Beaumont |
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| Shannon Yearwood, CAO | Village of Hay Lakes |
| Councillor Dal Viridi | Leduc County |
| Duane Coleman, CAO | Leduc County |
| Councillor Doug Lyseng | Camrose County |
| Teresa Gratrix, CAO | Camrose County |
| Malcolm Boyd, CAO | City of Camrose |
| Mr. Brandon Lunty, MLA | Leduc/Beaumont |
| Ms. Jackie Lovely, MLA | Camrose |
| Gerard Del Rosario, Accounting Technician | City of Leduc |
| Roger Steele, Manager, Technical & Utilities | Edmonton Int. Airport |

I. **CALL MEETING TO ORDER**

Chair Lars Hansen called the meeting to order at 6:45 p.m.

II. **ADOPTION OF AGENDA**

19-25

Motion: It was **Moved** by Councillor Krista Gardner that the agenda for the April 17, 2025 Capital Region Southwest Water Services Commission Annual General Meeting be approved as circulated.

Motion Carried Unanimously

III. **APPROVAL OF THE APRIL 18, 2024 ANNUAL GENERAL MEETING MINUTES**

20-25

Motion: It was **Moved** by Mayor Bill Daneluik that the meeting minutes of the April 18, 2024 Capital Region Southwest Water Services Commission Annual General Meeting be approved as circulated.

Motion Carried Unanimously

IV. **CHAIR MESSAGE PRESENTED BY LARS HANSEN**

Chair Hansen delivered the 2024 Chair message.

The Chair expressed gratitude to attendees, including Board members, observers, and Administration, for their ongoing support. Highlights of the year included significant progress on the Nisku Booster Station, with construction on track for commissioning in 2024 and major components completed in 2023. The Commission also effectively addressed emergency repairs to the Millet transmission line and EPCOR pipeline, ensuring service continuity. The Chair commended the City of Leduc Management and



Operations team for their dedication. Acknowledging the Board's commitment, the Chair noted members' pursuit of continued learning through events like WEFTEC. The Chair and Vice-Chair Kelly-Lynn Lewis will continue in their roles, and the Chair closed with optimism for continued success in 2025.

Shawn Olson and Rick Sereda thanked Chair Hansen and welcomed Vice-Chair Kelly-Lynn Lewis to deliver the Vice-Chair message.

V. VICE-CHAIR MESSAGE PRESENTED BY KELLY-LYNN LEWIS

Vice-Chair Kelly-Lynn Lewis welcomed and thanked all Commission members and partners, including the City of Camrose (observers), the EIA, Associated Engineering, and auditors MNP. She reflected on the year's achievements, highlighting ongoing efforts to expand membership and enhance regional water supply. A key initiative included collaboration with the City of Camrose on a Water for Life Grant application to fund a feasibility study for future servicing options. The Vice-Chair also noted a valuable tour of the E.L. Smith Water Treatment Facility by members and staff, offering insight into advanced water treatment processes. Gratitude was extended to the Administration team and municipal partners for their continued support, with special recognition given to Commission Manager Shawn Olson and Operations Manager Rick Sereda for their exceptional leadership. Looking ahead, the Vice-Chair expressed confidence in continued progress toward regional water sustainability.

Shawn Olson and Rick Sereda thanked Vice-chair Lewis and welcomed Chris Cholak from MNP to present the financial statements and auditors report.

VI. 2024 FINANCIAL STATEMENTS AND AUDITORS REPORT AND FINANCIAL DISCUSSION

Chris Cholak, Partner, MNP LLP, presented an overview of the 2024 Financial Statements and Auditors Report.

21-25

Motion: It was **Moved** by Councillor Beverley Becket that the 2024 Financial Statements and Auditor's report be accepted as presented, to be inserted into the 2024 CRSWSC Annual Report for finalization and printing.

Motion Carried Unanimously

Chair Lars Hansen advised that the signed financial statements be inserted into the Annual Report, which will then be finalized and printed. The printed 2024 Annual Reports will be distributed at the June 19, 2025 CRSWSC regular Board meeting.

VII. GUEST SPEAKER: GS CONSTRUCTION

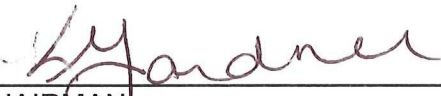
VIII. ADJOURNMENT

Shawn Olson thanked guests for attending the CRSWSC Annual General Meeting.

22-25

Motion: It was **Moved** by Councillor Kelly-Lynn Lewis to adjourn the meeting at 7:47 p.m.

Motion Carried Unanimously



CHAIRMAN



MANAGER