



**MINUTES OF THE CAPITAL REGION SOUTHWEST WATER SERVICES COMMISSION
ORGANIZATIONAL MEETING, HELD ON THURSDAY, NOVEMBER 16, 2023 AT 6:00 P.M.
LEDUC GOLF CLUB, 5725 BLACK GOLD DRIVE, LEDUC, AB T9E 8C4**

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Shawn Olson, Commission Manager, CRSWSC. Shawn Olson welcomed members and introductions were completed to confirm who was in attendance.

2. APPOINTED MEMBERS

The following list of members were appointed to the Capital Region Southwest Water Services Commission Board by their municipality;

- I. Mayor Bill Daneluik, City of Beaumont
- II. Councillor Catherine McCook, City of Beaumont
- III. Councillor Steven vanNieuwkerk, City of Beaumont (alt.)
- IV. Councillor Krista Gardner, Town of Calmar
- V. Councillor Don Faulkner, Town of Calmar
- VI. Councillor Jaime McKeag Reber, Town of Calmar (alt.)
- VII. Councillor Lars Hansen, City of Leduc
- VIII. Councillor Beverly Beckett, City of Leduc
- IX. Mayor Bob Young, City of Leduc (alt.)
- X. Councillor Doug Lyseng, Camrose County
- XI. Councillor Jordon Banack, Camrose County
- XII. Reeve Cindy Trautman, Camrose County (alt.)
- XIII. Deputy Mayor Clifford Heinz, Village of Hay Lakes
- XIV. Councillor Paul Patterson, Village of Hay Lakes
- XV. Mayor Ron These, Village of Hay Lakes (alt.)
- XVI. Councillor Kelly-Lynn Lewis, Leduc County
- XVII. Councillor Rick Smith, Leduc County
- XVIII. Mayor Tanni Doblanko, Leduc County (alt.)
- XIX. Councillor Dal Viridi, Leduc County (alt.)
- XX. Mayor Doug Peel, Town of Millet
- XXI. Councillor Mathew Starky, Town of Millet
- XXII. Councillor Rebecca Frost, Town of Millet (alt)

The following members were appointed to the CRSWSC Board by their municipality, as observers with no voting rights:

- XXIII. Councillor Kevin Hycha, City of Camrose
- XXIV. Councillor Lana Broker, City of Camrose

XXV. Kristofer Johnson, General Manager, City of Camrose (alt.)

36-23 **Motion:** It was **Moved** by Councillor Beverly Beckett to receive the amended list of Appointed Members as information.

Motion Carried Unanimously

3. ELECTION OF OFFICERS

Manager Shawn Olson proposed Lauren Padgham and Gerard De Rosario to be the scrutineers.

37-23 **Motion:** It was **Moved** by Mayor Bill Daneluik that the Capital Region Southwest Water Services Commission accept Lauren Padgham and Gerard De Rosario as the scrutineers for the nominations of Chair and Vice Chair of the Capital Region Southwest Water Services Commission.

Motion Carried Unanimously

Manager Shawn Olson explained that this will be a nomination process. If someone wishes to do so, they can indicate if they wish to let their name stand for a position.

A. Nomination of Chair

Manager Shawn Olson called for nominations and/or anyone who wishes to let their name stand for the position of the Capital Region Southwest Water Services Commission Chair.

Board Member Councillor Kelly-Lynn Lewis nominated Board Member Councillor Lars Hansen for Chair.

Second call for nominations or to let name stand.

Third and final call for nominations or to let name stand.

No further nominations received.

Manager Shawn Olson declared Board Member Councillor Lars Hansen, elected by Acclamation, as Chair of the Capital Region Southwest Water Services Commission.

38-23 **Motion:** It was **Moved** by Councillor Kelly-Lynn Lewis that nominations for the position of Chair of the Capital Region Southwest Water Services Commission cease.

Motion Carried Unanimously

Board member Councillor Lars Hansen thanked the members for the appointment and assumed the position as Chair.

B. Nomination of Vice Chair

Chair Lars Hansen called for nominations and/or anyone who wishes to let their name stand for the position of the Capital Region Southwest Water Services Commission Vice Chair.

Board Member Councillor Beverly Beckett nominated Board Member Councillor Kelly-Lynn Lewis for Vice Chair.

Second call for nominations or to let name stand.

Third and final call for nominations or to let name stand.

No further nominations received.

39-23

Motion: It was **Moved** by Mayor Bill Daneluik that nominations for the position of Vice Chair of the Capital Region Southwest Water Services Commission cease.

Motion Carried Unanimously

Chair Lars Hansen declared Board Member Councillor Kelly-Lynn Lewis, elected by Acclamation, as Vice Chair of the Capital Region Southwest Water Services Commission.

Board member Councillor Kelly-Lynn Lewis thanked the members for the appointment.

4. MEETING DATES

The following 2024 meeting dates were reviewed by the Board;

- Thursday, January 18, 2024 – Regular Meeting
- Thursday, March 21, 2024 – Regular Meeting
- Thursday, April 18, 2024 – Annual General Meeting
- Thursday, May 16, 2024 – Regular Meeting
- Thursday, September 19, 2024 – Regular Meeting
- Thursday, November 21, 2024 – Organizational & Regular Meeting

Councillor Rick Smith noted he would like to see the Board Meetings hosted by other municipalities. Shawn Olson advised that last year we did hold two meetings outside of the Leduc Golf Course, in Leduc County and Beaumont with the intent to alternate each year the member municipalities to host the meetings on the dates the Leduc Golf Course has conflicting events.

The Regular meetings will be held at the Leduc Golf Club, 5725 Black Gold Drive, Leduc, AB T9E 8C4. Dinner will be served at 5:30 p.m., with the meetings to start at 6:00 p.m.

The location of the May 16th meeting is yet to be confirmed as it conflicts with events currently booked at the golf course.

The location of the Annual General Meeting is yet to be confirmed. Cocktails will start at 5:00 p.m., dinner will be served at 6:00 p.m., with the meeting to follow at 7:00 p.m. Formal invitations will be distributed for this event.

40-23 **Motion:** It was **Moved** by Mayor Doug Peel that the 2024 meeting dates be approved as circulated.

Motion Carried Unanimously


Mayor Bill Daneluik thanked the Board for his time as Chair and welcomed incoming Chair Lars Hansen and Vice Chair Kelly-Lynn Lewis.

Councillor Rick Smith thanked the Administration Team for their commitment and the work they provide to the Capital Region Southwest Water Services Commission.

5. ADJOURNMENT

41-23 **Motion:** It was **Moved** by Councillor Krista Gardner to adjourn the meeting at 6:09 p.m.

Motion Carried Unanimously



CHAIRMAN



MANAGER