

**MINUTES OF THE CAPITAL REGION SOUTHWEST WATER SERVICES COMMISSION  
ORGANIZATIONAL MEETING, HELD ON THURSDAY, NOVEMBER 20, 2025 AT 6:00 P.M.  
LEDUC GOLF CLUB, 5725 BLACK GOLD DRIVE, LEDUC, AB T9E 8C4**

**1. CALL TO ORDER**

The meeting was called to order at 6:00 p.m. by Shawn Olson, Commission Manager, CRSWSC. Shawn Olson welcomed members, completed round table introductions and provided a brief orientation of the Commission. A Board Orientation Manual was also distributed to new Board members.

**2. APPOINTED MEMBERS**

The following list of members were appointed to the Capital Region Southwest Water Services Commission Board by their municipality.

- I. Mayor Lisa Vanderkwaak, City of Beaumont
- II. Councillor Anthony Kohlsmith, City of Beaumont
- III. Councillor Steven vanNieuwkerk, City of Beaumont (alt.)
- IV. Mayor Krista Gardner, Town of Calmar
- V. Councillor Jaime McKeag Reber, Town of Calmar
- VI. Councillor Don Faulkner, Town of Calmar (alt.)
- VII. Mayor Lars Hansen, City of Leduc
- VIII. Councillor Laura Tillack, City of Leduc
- IX. Councillor Jill Spinks, City of Leduc (alt.)
- X. Councillor Doug Lyseng, Camrose County
- XI. Councillor Jordon Banack, Camrose County
- XII. Councillor Martin Maxwell, Camrose County (alt.)
- XIII. Deputy Mayor Ron These, Village of Hay Lakes
- XIV. Councillor Paul Patterson, Village of Hay Lakes
- XV. Councillor Kimberlee Hunter, Village of Hay Lakes (alt.)
- XVI. Councillor Dal Virdi, Leduc County
- XVII. Councillor Bonnie Thomas, Leduc County
- XVIII. Councillor Kelly-Lynn Lewis, Leduc County (alt.)

- XIX. Councillor Glen Bienert, Leduc County (alt.)
- XX. Mayor Doug Peel, Town of Millet
- XXI. Councillor Mathew Starky, Town of Millet
- XXII. Councillor Susie Petrisor, Town of Millet (alt.)

The following members were appointed to the CRSWSC Board by their municipality, as observers with no voting rights.

- I. Councillor Wayne Thronson, City of Camrose
- II. Councillor Lana Broker, City of Camrose
- III. Malcolm Boyd, City Manager City of Camrose (alt.)

**35-25 Motion:** It was **Moved** by Mayor Lars Hansen to receive the list of Appointed Members as information.

**Motion Carried Unanimously**

### **3. ELECTION OF OFFICERS**

Manager Shawn Olson proposed Gerard Del Rosario and Elie Tymchyshyn to be the scrutineers if a vote was required.

**36-25 Motion:** It was **Moved** by Mayor Krista Gardner that the Capital Region Southwest Water Services Commission accept Gerard Del Rosario and Elie Tymchyshyn as the scrutineers for the nominations of Chair and Vice Chair of the Capital Region Southwest Water Services Commission.

**Motion Carried Unanimously**

Manager Shawn Olson explained that this will be a nomination process. If someone wishes to do so, they can indicate if they wish to let their name stand for a position.

#### **A. Nomination of Chair**

Manager Shawn Olson called for nominations and/or anyone who wished to let their name stand for the position of the Capital Region Southwest Water Services Commission Chair.

Board Member Mayor Lars Hansen nominated Board Member Mayor Krista Gardner for Chair.

Second call for nominations or to let name stand.

Third and final call for nominations or to let name stand.

No further nominations received.

37-25      **Motion:** It was Moved by Councillor Bonnie Thomas to appoint Mayor Krista Gardner as Chair of the Capital Region Southwest Water Services Commission, elected by Acclamation.

**Motion Carried Unanimously**

Board member Mayor Krista Gardner thanked the members for the appointment and assumed the position as Chair.

**B. Nomination of Vice Chair**

Chair Krista Gardner called for nominations and/or anyone who wished to let their name stand for the position of the Capital Region Southwest Water Services Commission Vice Chair.

Board Member Mayor Lars Hansen nominated Board Member Councillor Laura Tillack for Vice Chair.

Second call for nominations or to let name stand.

Third and final call for nominations or to let name stand.

No further nominations received.

38-25      **Motion:** It was Moved by Mayor Lars Hansen that nominations for the position of Vice Chair of the Capital Region Southwest Water Services Commission cease.

**Motion Carried Unanimously**

Chair Krista Gardner declared Board Member Councillor Laura Tillack, elected by Acclamation, as Vice Chair of the Capital Region Southwest Water Services Commission.

Board member Councillor Laura Tillack thanked the members for the appointment.

**4. MEETING DATES**

**A. Proposed 2026 Meeting Dates**

The following 2026 meeting dates were reviewed by the Board.

- Thursday, January 22, 2026 – Regular Meeting
- Thursday, March 19, 2026 – Regular Meeting
- Thursday, April 16, 2026 – Annual General Meeting

- Thursday, May 21, 2026 – Regular Meeting
- Thursday, September 17, 2026 – Regular Meeting
- Thursday, November 19, 2026 – Organizational & Regular Meeting

The Regular meetings will be held at the Leduc Golf Club, located at 5725 Black Gold Drive, Leduc, AB, T9E 8C4. Dinner will be served at 5:30 p.m., with meetings beginning at 6:00 p.m.

The location of the Annual General Meeting is yet to be confirmed. Cocktails will start at 5:00 p.m., dinner will be served at 6:00 p.m., with the meeting to follow at 7:00 p.m. Formal invitations will be distributed for this event.

39-25      **Motion:** It was **Moved** by Councillor Mathew Starky that the 2026 meeting dates be approved as circulated.

**Motion Carried Unanimously**

**5. ADJOURNMENT**

40-25      **Motion:** It was **Moved** by Councillor Jaime McKeag Reber to adjourn the meeting at 6:33 p.m.

**Motion Carried Unanimously**

  
\_\_\_\_\_  
CHAIR

  
\_\_\_\_\_  
MANAGER