

**MINUTES OF THE CAPITAL REGION SOUTHWEST WATER SERVICES COMMISSION  
ORGANIZATIONAL MEETING, HELD ON THURSDAY, NOVEMBER 21, 2019 AT 6:00 P.M.  
KOSMOS BOARDROOM, 5010 – 49 AVENUE, LEDUC, AB T9E 7H7**

**1. CALL TO ORDER**

The meeting was called to order at 6:03 p.m. by Shawn Olson, Commission Manager, CRSWSC. It was noted that this is the Organizational Meeting for the Capital Region Southwest Water Services Commission. Shawn Olson welcomed new members and round table introductions were completed.

**2. APPOINTED MEMBERS**

The following list of members were appointed to the Capital Region Southwest Water Services Commission Board by their municipality;

- I. Councillor Sam Munckhof-Swain, City of Beaumont
- II. Councillor Bill Daneluik, City of Beaumont
- III. Councillor Steven vanNieuwkerk, City of Beaumont (alt.)
- IV. Mayor Wally Yachimetz, Town of Calmar
- V. Councillor Krista Gardner, Town of Calmar
- VI. Councillor Don Faulkner, Town of Calmar (alt.)
- VII. Councillor Lars Hansen, City of Leduc
- VIII. Councillor Beverly Beckett, City of Leduc
- IX. Mayor Bob Young, City of Leduc (alt.)
- X. Councillor Doug Lyseng, Camrose County
- XI. Councillor Greg Gillespie, Camrose County
- XII. Reeve Cindy Trautman, Camrose County (alt.)
- XIII. Mayor Dawn Pauls, Village of Hay Lakes
- XIV. Councillor Dave Vallee, Village of Hay Lakes
- XV. Councillor Faye Leicht, Village of Hay Lakes (alt.)
- XVI. Councillor Kelly Vandenberghe, Leduc County
- XVII. Councillor Rick Smith, Leduc County
- XVIII. Councillor Kelly-Lynn Lewis, Leduc County (alt.)
- XIX. Mayor Tanni Doblanko, Leduc County (alt.)
- XX. Mayor Tony Wadsworth, Town of Millet
- XXI. Councillor Mike Storey, Town of Millet
- XXII. Councillor Pat Garrett, Town of Millet (alt.)

**53-19**

**Motion:** It was **Moved** by Councillor Beverly Beckett to receive the list of Appointed Members as information.

**Carried**

**3. ELECTION OF OFFICERS**

Manager Shawn Olson proposed Samantha Folster and Gerard Del Rosario to be scrutineers.

- 54-19**      **Motion:** It was **Moved** by Mayor Wally Yachimetz that the Capital Region Southwest Water Services Commission accept Samantha Folster and Gerard Del Rosario as scrutineers for the nominations of Chairman and Vice Chair of the Capital Region Southwest Water Services Commission.

**Carried**

Manager Shawn Olson explained that this will be a nomination process. If someone wishes to do so, they can indicate if they wish to let their name stand for a position.

**A. Nomination of Chair**

Manager Shawn Olson called for nominations and/or anyone who wishes to let their name stand for the position of the Capital Region Southwest Water Services Commission Chairman.

Board Member Councillor Kelly-Lynn Lewis nominated Board Member Councillor Rick Smith for Chairman.

Second call for nominations or to let name stand.

Third and final call for nominations or to let name stand.

No further nominations received.

- 55-19**      **Motion:** It was **Moved** by Councillor Doug Lyseng that nominations for the position of Chairman of the Capital Region Southwest Water Services Commission cease.

**Carried**

Manager Shawn Olson declared Board Member Councillor Rick Smith, elected by Acclamation, as Chairman of the Capital Region Southwest Water Services Commission.

Board member Councillor Rick Smith thanked the members for the appointment and assumed the position as Chair.

**B. Nomination of Vice Chair**

Chairman Rick Smith called for nominations and/or anyone who wishes to let their name stand for the position of the Capital Region Southwest Water Services Commission Vice Chair.

Board Member Councillor Lars Hansen nominated Board Member Councillor Beverly Beckett for Vice Chair.

Second call for nominations or to let name stand.

Third and final call for nominations or to let name stand.

No further nominations received.

**56-19** **Motion:** It was **Moved** by Councillor Pat Garrett that nominations for the position of Vice Chair of the Capital Region Southwest Water Services Commission cease.

**Carried**

Chairman Rick Smith declared Board Member Councillor Beverly Beckett, elected by Acclamation, as Vice Chair of the Capital Region Southwest Water Services Commission.

Board member Councillor Beverly Beckett thanked the members for the appointment.

#### **4. MEETING DATES**

##### **A. 2020 Meeting Dates**

The following 2020 meeting dates were reviewed and approved by the Board at the September 19, 2019 Board meeting.

- Thursday, January 30, 2020 – Regular Meeting
- Thursday, March 19, 2020 – Regular Meeting
- Thursday, April 16, 2020 – Annual General Meeting\*
- Thursday, May 21, 2020 – Regular Meeting
- Thursday, September 17, 2020 – Regular Meeting
- Thursday, November 19, 2020 – Organizational & Regular Meeting

The Regular meetings will be held at Kosmos Boardroom, located at 5010 – 49 Avenue in Leduc, AB. A buffet dinner will be served at 5:30 p.m., with the meetings to begin at 6:00 p.m.

\*The Annual General Meeting will begin with cocktails at 5:00 p.m., dinner will be served at 6:00 p.m., with the meeting to follow at 7:00 p.m. Formal invitations will be distributed for this event.

The Board would like to set aside 1 hour at one of the meetings to discuss the Strategic Plan in detail. This agenda item will be brought forward in 2020.


- 57-19      **Motion:** It was **Moved** by Mayor Dawn Pauls that the 2020 meeting dates be approved as circulated.

**Carried**

5. ADJOURNMENT

- 58-19      **Motion:** It was **Moved** by Councillor Sam Munckhof-Swain to adjourn the meeting at 6:07 p.m.

**Carried**

  
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CHAIRMAN

  
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MANAGER