

**MINUTES OF THE CAPITAL REGION SOUTHWEST WATER SERVICES COMMISSION  
ORGANIZATIONAL MEETING, HELD ON THURSDAY, NOVEMBER 22, 2018 AT 6:00 P.M.  
BEST WESTERN PREMIER DENHAM INN & SUITES, DISCOVERY B ROOM,  
5207 – 50 AVENUE, LEDUC, AB**

**1. CALL TO ORDER**

The meeting was called to order at 5:57 p.m. by Shawn Olson, Commission Manager, CRSWSC. It was noted that this is the Organizational Meeting for the Capital Region Southwest Water Services Commission.

**2. APPOINTED MEMBERS**

The following revised list of members were appointed to the Capital Region Southwest Water Services Commission Board by their municipality;

- I. Councillor Sam Munckhof-Swain, Town of Beaumont
- II. Councillor Bill Daneluik, Town of Beaumont
- III. Councillor Steven vanNieuwkerk, Town of Beaumont (alt.)
- IV. Mayor Wally Yachimetz, Town of Calmar
- V. Councillor Terry Balaban, Town of Calmar
- VI. Councillor Lin Rehn, Town of Calmar (alt.)
- VII. Councillor Lars Hansen, City of Leduc
- VIII. Councillor Beverly Beckett, City of Leduc
- IX. Mayor Bob Young, City of Leduc (alt.)
- X. Councillor Doug Lyseng, Camrose County
- XI. Councillor Greg Gillespie, Camrose County
- XII. Councillor Cindy Trautman, Camrose County (alt.)
- XIII. Mayor Dawn Pauls, Village of Hay Lakes
- XIV. Councillor Dave Vallee, Village of Hay Lakes
- XV. Councillor Faye Leicht, Village of Hay Lakes (alt.)
- XVI. Councillor Kelly Vandenberghe, Leduc County
- XVII. Councillor Rick Smith, Leduc County
- XVIII. Councillor Kelly-Lynn Lewis, Leduc County (alt.)
- XIX. Mayor Tanni Doblanko, Leduc County (alt.)
- XX. Mayor Tony Wadsworth, Town of Millet
- XXI. Councillor Mike Storey, Town of Millet
- XXII. Councillor Pat Garrett, Town of Millet (alt.)

**56-18**

**Motion:** It was **Moved** by Councillor Kelly Vandenberghe to receive the list of Appointed Members as information.

**Carried**

**3. ELECTION OF OFFICERS**

Manager Shawn Olson proposed Carol Hounsell and Samantha Folster to be scrutineers.

- 57-18**      **Motion:** It was **Moved** by Councillor Greg Gillespie that the Capital Region Southwest Water Services Commission accept Carol Hounsell and Samantha Folster as scrutineers for the nominations of Chairman and Vice Chairman of the Capital Region Southwest Water Services Commission.

**Carried**

Manager Shawn Olson explained that this will be a nomination process. If someone wishes to do so, they can indicate if they wish to let their name stand for a position.

**A. Nomination of Chair**

Manager Shawn Olson called for nominations and/or anyone who wishes to let their name stand for the position of the Capital Region Southwest Water Services Commission Chairman.

Board Member Councillor Kelly Vandenberghe nominated Board Member Councillor Rick Smith for Chairman.

Second call for nominations or to let name stand.

Third and final call for nominations or to let name stand.

No further nominations received.

- 58-18**      **Motion:** It was **Moved** by Councillor Beverly Beckett that nominations for the position of Chairman of the Capital Region Southwest Water Services Commission cease.

**Carried**

Manager Shawn Olson declared Board Member Councillor Rick Smith, elected by Acclamation, as Chairman of the Capital Region Southwest Water Services Commission.

Board member Councillor Rick Smith thanked the members for the appointment and assumed the position as Chair.

**B. Nomination of Vice Chair**

Chairman Rick Smith called for nominations and/or anyone who wishes to let their name stand for the position of the Capital Region Southwest Water Services Commission Vice Chairman.

Board Member Councillor Greg Gillespie nominated Board Member Councillor Beverly Beckett for Vice Chairman.

Second call for nominations or to let name stand.

Third and final call for nominations or to let name stand.

No further nominations received.

- 59-18**      **Motion:** It was **Moved** by Councillor Bill Daneluik that nominations for the position of Vice Chairman of the Capital Region Southwest Water Services Commission cease.

**Carried**

Chairman Rick Smith declared Board Member Councillor Beverly Beckett, elected by Acclamation, as Vice Chairman of the Capital Region Southwest Water Services Commission.

Board member Councillor Beverly Beckett thanked the members for the appointment.

#### **4. MEETING DATES**

##### **A. Proposed CRSWSC 2019 meeting dates**

*Thursday, February 21, 2019 – Regular Meeting*

*Thursday, April 4, 2019 – Regular Meeting*

*Thursday, April 18, 2019 – Annual General Meeting\**

*Thursday, June 20, 2019 – Regular Meeting*

*Thursday, September 19, 2019 – Regular Meeting*

*Thursday, November 21, 2019 – Organizational Meeting*

Regular meetings will have dinner served at 5:30 p.m., with the meeting to begin at 6:00 p.m.

\*The Annual General Meeting will begin with cocktails at 5:00 p.m., dinner will be served at 6:00 p.m., with the meeting to follow at 7:00 p.m.

- 60-18**      **Motion:** It was **Moved** by Mayor Wally Yachimetz that the 2019 meeting dates be approved as circulated.

**Carried**

- 61-18**      **Motion:** It was **Moved** by Councillor Bill Daneluik that the 2019 Regular meetings be held at Kosmos Two Boardroom & Catering Kitchen, located at 5010- 49 Avenue in Leduc.

**Carried**



**5. ADJOURNMENT**

**62-18**      **Motion:** It was **Moved** by Councillor Bill Daneluik to adjourn the meeting at 6:05 p.m.

**Carried**

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CHAIRMAN

\_\_\_\_\_  
MANAGER