MINUTES OF THE CAPITAL REGION SOUTHWEST WATER SERVICES COMMISSION, REGULAR MEETING, HELD ON THURSDAY, SEPTEMBER 17, 2026 DINNER AT 5:30 P.M., MEETING AT 6:00 P.M., LEDUC GOLF COURSE 5725 BLACK GOLD DR, LEDUC, AB T9E 8C4

1. CALL TO ORDER

Chair Krista Gardner called the meeting to order at 5:58 p.m.

PRESENT:	Mayor Krista Gardner	Town of Calmar
	Councillor Jaime McKeag-Reber	Town of Calmar
	Councillor Laura Tillack	City of Leduc
	Councillor Anthony Kohlsmith	City of Beaumont
	Deputy Mayor Ron These	Village of Hay Lakes
	Councillor Paul Patterson	Village of Hay Lakes
	Councillor Dal Virdi	Leduc County
	Councillor Kelly-Lynn Lewis (alt.)	Leduc County
	Councillor Doug Lyseng	Camrose County
	Councillor Martin Maxwell (alt.)	Camrose County
	Mayor Doug Peel	Town of Millet
	Councillor Mathew Starky	Town of Millet
ALSO PRESENT:	Councillor Wayne Throndson	City of Camrose
	Kristofer Johnson, G.M., Infrastructure	City of Camrose
	Shailesh Modak, Manager, Utilities	Leduc County
	Anthony Davison	EIA
	Shawn Olson, Commission Manager	City of Leduc
	Rick Sereda, Operations Manager	City of Leduc
	Gerard Del Rosario, Commission Treasurer	City of Leduc
	Elie Tymchyshyn, Accountant	City of Leduc
	Mark D'aoust, Operations Technician	City of Leduc
	Chelsey Iles, Manager, Capital Projects	City of Leduc
	Melanie White, Project Manager	City of Leduc
	Shannon Bremner, Recording Secretary	City of Leduc
	Chris Parfitt, Project Manager (virtual)	Associated Engineering
	Emma Knapik, Civil Engineer	Associated Engineering
	Chad Maki, VP & General Manager	Associated Engineering
WITH REGRETS:	Mayor Lars Hansen	City of Leduc
	Councillor Jill Spinks (alt.)	City of Leduc
	Mayor Lisa Vanderkwaak	City of Beaumont
	Councillor Bonnie Thomas	Leduc County
	Councillor Lana Broker	City of Camrose

2. ADOPTION OF AGENDA

Shawn Olson introduced Emma Knapik from Associated Engineering and Anthony Davison from the Edmonton International Airport (EIA). Anthony Davison was welcomed as the new EIA representative following the recent retirement of Roger Steele. Round table introductions were then completed.

37-26 **Motion:** It was **Moved** by Councillor Kelly-Lynn Lewis that the agenda for the September 17, 2026 Capital Region Southwest Water Services regular meeting be approved as circulated.

Motion Carried Unanimously

3. APPROVAL OF MINUTES

A. Minutes of the May 28, 2026 Regular Meeting

38-26 **Motion:** It was **Moved** by Councillor Jaime McKeag-Reber that the meeting minutes of the May 28, 2026 regular meeting of the Capital Region Southwest Water Services Commission be approved as circulated.

Motion Carried Unanimously

4. PUBLIC COMMENTARY

There was no public commentary.

5. REPORTS OF OFFICERS

A. Manager's Report

Nisku Booster Station

The Nisku Booster Station is fully operational. The legal team, alongside the CRSWSC Administration, continues to work through the claim issues with Maple. Deficiencies include the PRV performance and cathodic protection, and the overall project close out. The claim discussions are expected to carry on for an extended period of time.

Municipal Developments

Since the last Board report, Administration received 7 subdivision development / extension notifications, 3 Land Use Bylaw Amendment Public Hearing notices, and 2 Municipal Development Plan Density Target amendment circulations from the City of Beaumont. Administration also received 2 Public Engagement Invitations regarding the City of Leduc Growth Management Study (GMS)

findings and the proposed Recommended Annexation Area. No concerns were identified, and no comments were submitted in response.

City of Beaumont Line Extension to St. Vital Reservoir

Commission Administration received a letter from the City of Beaumont on July 3, 2026 regarding outstanding Commission connection issues for the St. Vital Reservoir project. The Commission responded on July 30, 2026. Both letters were attached for reference.

Administration met with the City of Beaumont on August 17, 2026, to discuss the outstanding requirements for the CRSWSC connection application and Beaumont's construction schedule. The minutes from this meeting were attached for reference. The project carries a significant risk as EPCOR has indicated that pressure reductions will occur in Spring 2028, while Beaumont's construction schedule, which requires higher pressure from EPCOR, shows project completion in March 2028.

While responsibility for addressing elevated pressure requirements to get water to St. Vital Reservoir rests with Beaumont, the Commission and EPCOR will continue to provide support as needed. To facilitate ongoing collaboration, the Commission coordinated a meeting with Commission Administration, Beaumont Administration and EPCOR. The meeting is scheduled for September 22, 2026. Administration will provide a further update at the next Board meeting.

Outstanding items to confirm include duration of time EPCOR can maintain a higher pressure to support Beaumont's construction, modelling of system performance during construction, confirmation of EPCOR meter requirements for Beaumont, and the aforementioned meeting with all parties.

Beaumont Second Feed Line

Administration received a response from EPCOR on July 28, 2026 regarding Beaumont's 2026-2031 Five-Year Demand Forecast. EPCOR confirmed plans to construct a water main along 50 Street to the Beaumont city boundary within its 2032-2035 capital budget cycle. EPCOR also reiterated that the 50 Street water main is primarily intended to supplement Beaumont's existing water supply and maintain the minimum pressure requirements outlined in the Water Supply Agreement.

Regional Water Customer Group (RWCG)

The RWCG met on May 7, 2026; updates were provided in the May 28, 2026 Manager's Report. There have been no further meetings since this date.

The Framework for Drinking Water Emergencies in the Greater Edmonton Region was sent to the RWCG for information. This has been finalized following several years of collaboration among EPCOR, municipal partners, Alberta Health

Services (AHS), Alberta Environment and Protected Areas (AEPA), Alberta Emergency Management Agency (AEMA) and other regional stakeholders.

The framework establishes a coordinated, multi-agency approach for responding to significant drinking water emergencies affecting communities supplied by the North Saskatchewan River. It outlines governance, roles and responsibilities, decision-making processes, communications protocols, emergency water distribution strategies, and system restoration objectives.

Key objectives include:

- Providing emergency drinking water to priority populations within 24 hours and the general public within 72 hours.
- Restoring affected drinking water systems as quickly as possible.
- Delivering coordinated, transparent, and timely public communications throughout an emergency.

The framework adopts an Incident Command System (ICS) approach and emphasizes unified decision-making among utilities, municipalities, public health authorities and provincial agencies.

It also establishes a prioritized approach to emergency water distribution, ensuring vulnerable populations, critical facilities, and emergency responders receive support first.

The framework strengthens regional preparedness and provides a common response structure for drinking water emergencies that may affect up to 89 communities and approximately 1.55 million residents in the Greater Edmonton Region.

Implications for the CRSWSC: The framework provides clear guidance on emergency response coordination, communications, water distribution, and system restoration activities, improving regional readiness and ensuring alignment with provincial partners during major drinking water incidents. This framework will also serve as the foundation for future regional emergency preparedness exercises and ongoing inter-agency collaboration.

A CRSWSC Technical Committee meeting will be held to review member municipalities roles within this framework.

ARROW Utilities New Sanitary Line

Administration continues to work with ARROW Utilities regarding their proposed construction of a new sanitary main within the shared utility right-of-way containing the CRSWSC feed line to Beaumont. Administration requested an update from ARROW Utilities on August 19, 2026, and ARROW advised that they have not awarded the project to a contractor yet but will update the Commission with project milestones as they become available.

Calmar Line Repair

Construction has been scheduled to occur after the peak water demand period, when materials are available. As a result, the construction will commence on September 28, 2026, and be completed by October 9, 2026. Commission Administration met with Calmar Administration on September 2, 2026 to discuss the project schedule. Throughout construction, Commission Administration will continue to coordinate with the Town of Calmar Administration to proactively address any potential impacts such as closure of the truck fill station.

Administration also discussed the Crossing Agreement process to support development in the Town of Calmar. Calmar Administration will be submitting sketches for lots in question to aid in quicker approval when development proceeds.

Leduc County Whitemud Landing Utility Servicing

Administration met with Leduc County on July 30, 2026, to discuss servicing options for the Whitemud Landing Area Structure Plan. Several concepts were presented, and the Commission confirmed that mixed water supply sources are not permitted. Administration is reviewing the proposed concepts and will continue to work collaboratively with Leduc County to identify a suitable connection strategy.

Emergency Planning

Current outstanding emergency preparedness initiatives are focused on lightning strike protection. The original plan was to install lightning protection systems at all unprotected CRSWSC fill station towers. As many of our existing towers are not CSA certified, the feasibility of installing certified equipment has become cost prohibitive in those situations.

As a result, lightning protection systems will proceed at the Armena, Millet and Robinson stations, as these sites have CSA-certified climbing towers that allow installation at a significantly lower cost.

Administration is examining alternative solutions at the remaining stations (Hay Lakes, New Sarepta, and Calmar), including cellular and satellite-based solutions, that may eliminate the need for tower access and associated lightning protection upgrades.

Commission Facility Locates

Commission operators completed 202 Utility Safety Partner locates as of September 1, 2026, as compared to 275 as of September 1, 2025.

Professional Development Opportunities

Professional development opportunities were attached to the agenda package.

39-26 **Motion:** It was **Moved** by Mayor Doug Peel that the Capital Region Southwest Water Services Commission Board of Directors receives as information the Manager's Report as presented by Shawn Olson, Commission Manager.

Motion Carried Unanimously

B. Treasurer's Report

2026 Financial Update

The financial reports have been prepared up to August 31, 2026. At this stage in the year, approximately 67% of the annual budget would normally be expended or earned. The Commission is on track with respect to budget, with total revenues of 68% earned and total expenditures of 66% incurred. Management expenses are under budget at 57% of the budget spent, while Operating expenses are on budget with 66% of the budget spent.

Water sales and purchases

- Water sales and purchases are on budget with 67% of the budget spent.
- A line loss of 2.40% has been recorded to date.
- An error in the June EPCOR bill affected the June and July Recap of Water Sales to Purchases. In June, three new flow meters were added at Commission sites under the amended EPCOR Agreement related to the new Booster Station. During the transition, final readings recorded when the meters were commissioned on June 17 were later overwritten by readings taken on June 26. This caused a portion of the consumption to be counted twice in the June billing calculation. Administration brought this issue forward to EPCOR who verified the discrepancy, and the correction was applied as a credit on the July bill.

Revenue Variances

- Interest earned (314%) exceeds the budget due to a combination of interest on our bank balance as well as investment returns.

Expenditure Variances

Management:

- Management contract expenditures align with budget expectations with 67% spent.
- Debentures are under budget at 50%; however, payments are made in June and December.
- Legal fees currently sit at 64% of the budget spent. Majority of this expense relates to Arrow Utilities new sanitary line construction.

- Audit fees currently reflect 5% of the budget being spent; fees will be booked in Q4 during the interim audit of the Commission's financials.
- Honorariums (65%) and mileage (64%) are on budget.
- Other Professional Fees are under budget at 37%; the only expense incurred has been for the 2025 Annual Report.
- Office supplies are under budget at 44%.

Operations:

- Operating contract is consistent with the budget at 67% spent.
- Seminars & Conferences are presently under budget at 48% but will incur additional costs as registrations and travel for WEFTEC are expensed. We are expecting to use the entirety of this budget, which further contributes to the overall education of both the Board and Administration.
- Power and Gas are below budget at 47% and 41%, respectively.
- Engineering fees are under budget at 40% as the primary focus remains on the closing out of the Booster Station.
- Insurance premiums were paid in full at the beginning of the year and came in higher than expected. We will adjust the 2027 Budget in the Fall to reflect this new base.
- Easement Leases are currently at 69% of budget.
- Materials and Supplies expenditures are at 93% due to the procurement of AGM materials.
- Infrastructure Maintenance is over budget at 85% due to repairs done to the pump at Telford Booster Station (~$27K), surge protection at Telford Booster Station (~$11K), and retrofit of the pump at Telford Booster Station (~$31K).
- Cathodic Protection and Computer & Comm. Maintenance, Supplies, Licenses are below budget due to the timing of scheduled work.
- Instrumentation & Mechanical is slightly under budget at 58%.

Capital Expenditures

Capital expenditure stands at 9% of the budget, due to timing of planned capital initiatives.

Addressed in Manager's Report:

- 2021.001 Nisku Booster Station & Beaumont Piping Upgrades (1.5%)
- 2025.002 Emergency Planning (5%)
- 2025.003 Camrose Feasibility Study (95%)
- 2026.001 Calmar Line Repair (23%)

2017.002 Air Release Manhole Rehab (26%):

- Project was completed in 2025; the remaining funds were carried forward to purchase a replacement core for a new Air Release Valve that failed. The remaining budget will be used to offset the expected overage in the Calmar Line Repair project.

2024.002 Scada Upgrade (34%):

- Project is ongoing.

2025.001 Water Master Plan & Strategic Plan (50%):

- Project is completed and savings will be used to offset the expected overage in the Calmar Line Repair project.

It was clarified that the Strategic Plan was incorporated within the Water Master Plan document.

2026.002 Arc Flash Study (75%):

- Project has been completed and came in under budget. Project savings will be used to offset the expected overage in the Calmar Line Repair project.

Statement of Operations to August 31, 2026

	Actual 2026	Budget 2026	Variance	Budget % Spent
Revenue				
Water Sales	8,251,043	12,261,383	4,010,340	67%
Water Flat Rate Debenture Proceeds	62,602	93,903	31,301	67%
Interest Earned	156,965	50,000	(106,965)	314%
Miscellaneous Revene	-	-	-	0%
Capital Prov Gov't Grants	23,270	-	(23,270)	
Total Revenue	**8,493,881**	**12,405,286**	**3,911,405**	**68%**
Expenses				
Management Expenses				
Management Contract	102,000	153,000	51,000	67%
Debenture payments	46,951	93,903	46,952	50%
Legal Fees	6,350	10,000	3,650	64%
Other Professional Fees	3,910	10,500	6,590	37%
Honorarium	10,560	16,200	5,640	65%
Audit Fees	863	18,000	17,138	5%
Office Supplies	889	2,000	1,111	44%
Mileage	2,561	4,000	1,439	64%
Bank Charges & Interest	591	500	(91)	118%
Total Management Expenses	**174,675**	**308,103**	**133,428**	**57%**
Operating Expenses				
Water Purchases	4,858,566	7,264,713	2,406,147	67%
Operating Contract	251,333	377,000	125,667	67%
Seminars & Conferences	59,821	124,400	64,579	48%
Power	93,505	200,000	106,495	47%
Engineering Fees	13,878	35,000	21,122	40%
Instrumentation & Mechanical	26,162	45,000	18,838	58%
Insurance	55,824	45,000	(10,824)	124%
Infrastructure Maintenance	99,259	117,000	17,741	85%
Regular & Annual Meeting Expenses	18,130	26,000	7,870	70%
Cathodic Protection	-	6,000	6,000	0%
Materials & Supplies	16,803	18,000	1,197	93%
Computer & Comm. Maintenance, Supplies, Licenses	2,543	30,500	27,958	8%
Easement Leases	2,079	3,000	921	69%
Gas	5,288	13,000	7,712	41%
Telephone	4,127	7,500	3,373	55%
Total Operating Expenses	**5,507,319**	**8,312,113**	**2,804,794**	**66%**
Total Expenses	**5,681,994**	**8,620,216**	**2,938,222**	**66%**
Net of Revenue over Expenses	**2,811,887**	**3,785,070**	**973,183**	**74%**
Net Interfund Transfers				
Drawn from Accumulated Surplus	-	-	-	0%
Transfer to Operating Reserves	-	169,449	169,449	100%
Transfer from Operating Reserves	-	98,700	98,700	100%
Transfer to Capital Reserves	-	3,714,321	3,714,321	100%
Total Interfund Transfers	**-**	**3,785,070**	**3,785,070**	
Net Surplus (Deficit)	**2,811,887**	**-**	**2,811,887**	

Statement of Financial Position as at August 31, 2026

Financial Assets

Bank	$	6,569,866
Accounts Receivable	$	1,622,208
Accrued Receivables	$	-
Investment Interest Receivable	$	37,807
GST Receivable	$	14,850
Short Term Investments	$	8,092,204
Inventory	$	19,422
Total Financial Assets	**$**	**16,356,356**

Liabilities

Trade Accounts Payable	$	724,200
Accrued Accounts Payable	$	337,380
Accrued Interest on Debentures	$	1,085
Deferred Revenue - Gov't Grant	$	-
Deposits	$	7,500
Debenture 4000845 - 2010	$	502,195
Debenture 4002395 - 2018	$	60,315
Total Liabilities	**$**	**1,632,675**
Net-Financial Assets	**$**	**14,723,681**

Non-Financial Assets

Land	$	334,685
Machinery & Equipment	$	405,377
Accum. Depreciation - Mach & Equip	$	(397,943)
Engineering Structures	$	46,455,495
Work in Progress - Buildings	$	-
Work in Progress - Equipment	$	501,097
Work in Progress - Eng Structure	$	257,825
Accum. Depreciation - Eng Stru	$	(6,357,364)
Work in Progress - Nisku Booster Station	$	55,505
Total Non-Financial Assets	**$**	**41,254,676**

Accumulated Surplus

Rate Stabilization Op Reserve	$	170,165		
Emergency & Operations - Op Res	$	200,000		
General Reserves - Op Reserve	$	1,203,846		
Equipment - Cap Reserve	$	1,768,342		
Future Water Capacity - Cap Reserve	$	6,763,343		
Total Reserves for Future Use			$	10,105,696
Unrestricted Surplus			$	2,781,290
Investment - remeasurement gains/losses				
Equity in Fixed Assets			$	40,279,484
Current Earnings (Net surplus (deficit) + add back debenture principle)			$	2,811,887
Total Accumulated Surplus			**$**	**55,978,357**

2025 Capital Summary to August 31, 2026

2017.002 Air Release Manhole Rehab	
2026 Budget	18,700
2026 Expenditures	(4,825)
Budget Remaining	**13,875**
2021.001 Nisku Booster Station & Beaumont Piping Upgrade	
2026 Budget	3,675,755
2026 Expenditures	(55,505)
Budget Remaining	**3,620,250**
2024.002 SCADA upgrade	
2026 Budget	51,250
2026 Expenditures	(17,500)
Budget Remaining	**33,750**
2025.001 Water Master Plan & Strategic Plan	
2026 Budget	132,520
2026 Expenditures	(66,491)
	66,029
2025.002 Emergency Planning	
2026 Budget	120,000
2026 Expenditures	(5,634)
	114,366
2025.003 Camrose Feasibility Study	
2026 Budget	219,520
2026 Expenditures	(209,139)
	10,381
2026.001 Calmar Line Repair	
2026 Budget	200,000
2026 Expenditures	(46,134)
	153,866
2026.002 Arc Flash Study	
2026 Budget	10,000
2026 Expenditures	(7,450)
	2,550
2025 Total Capital Budget	**4,427,745**
2025 Total Capital Expenditu	**(412,677)**
Budget Remaining	**4,015,068**
Budget Spent	**9%**

40-26 **Motion:** It was **Moved** by Councillor Paul Patterson that the Capital Region Southwest Water Services Commission Board of Directors receive the Treasurer's Report as information as presented by Gerard Del Rosario, Treasurer.

Motion Carried Unanimously

6. UNFINISHED BUSINESS

There was no unfinished business.

7. NEW BUSINESS

A. Camrose / Wetaskiwin Feasibility Study

At the CRSWSC Board meeting on March 21, 2024, Administration was directed to submit an application to the Water for Life grant program for funding a Feasibility Study to investigate the possibility of extending the CRSWSC water supply lines to the City of Camrose, City of Wetaskiwin and Wetaskiwin County. The Water for Life grant was announced in Spring 2025, and work commenced on the Feasibility Study to be completed alongside the Commission's Water Master Plan.

With the recent completion of the Water Master Plan, the Feasibility Study can now be finalized. Administration received a draft copy of the Camrose and Wetaskiwin Regional Water Feasibility Study in August 2026. The draft was distributed to the City of Camrose, Camrose County, Wetaskiwin County, City of Wetaskiwin, City of Beaumont and Leduc County for review and comments. A copy of the final draft incorporating comments was attached to the agenda package.

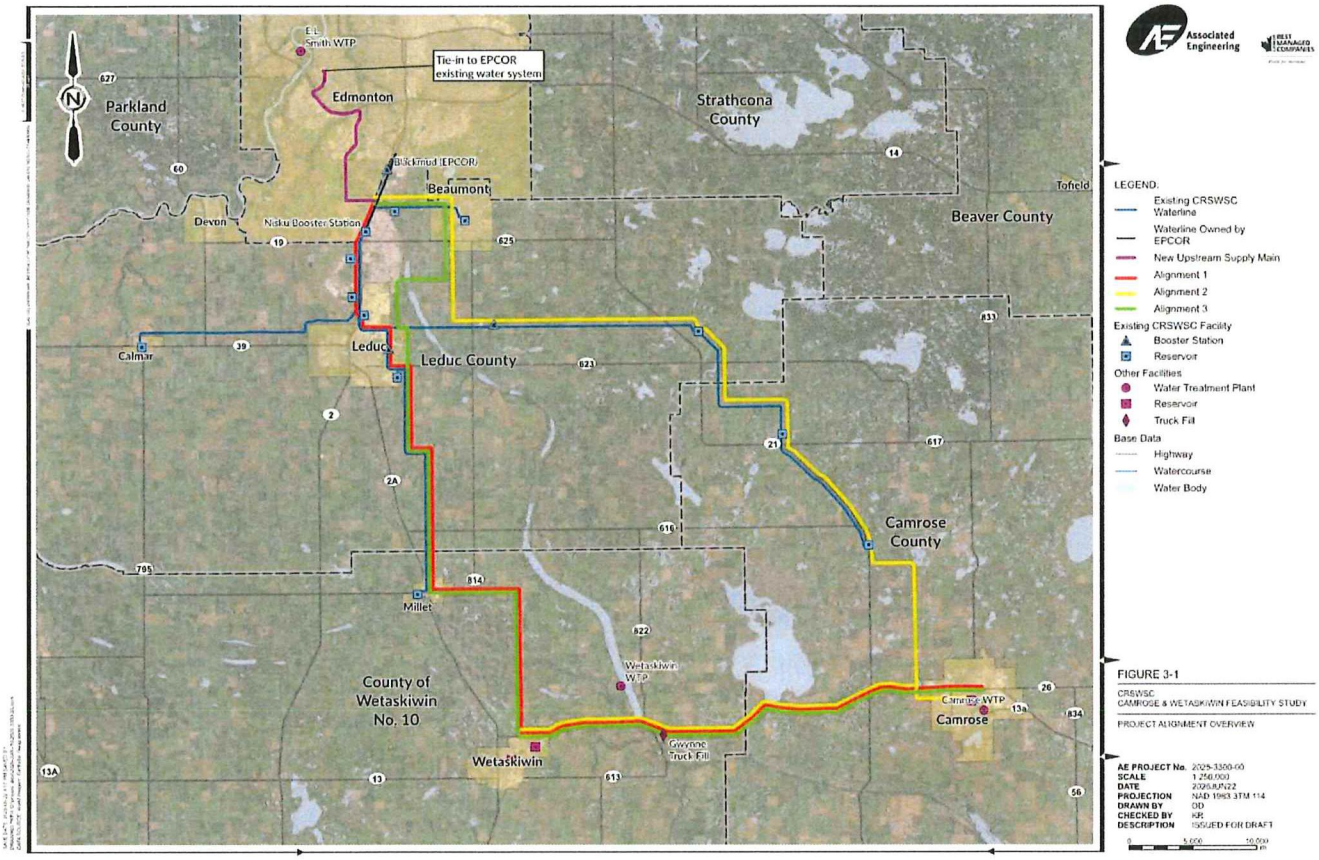
Chair Krista Gardner left the meeting at 6:25 p.m. Vice Chair Laura Tillack assumed the role of Chair.

Emma Knapik with Associated Engineering presented the draft Feasibility Study to the Board, on behalf of Chris Parfitt.

Key points of the Feasibility Study are as follows:

- The City of Camrose, City of Wetaskiwin, and a portion of the County of Wetaskiwin currently obtain their water from local lakes via local water treatment plants. These lakes are vulnerable to drought conditions and lack long-term supply resiliency for the growing communities.
- EPCOR is unable to supply the additional demand of Camrose and Wetaskiwin through the existing 750mm supply main from the Blackmud Booster Station. The new supply lines would need to tie into EPCOR's system north of Anthony Henday Drive.
- It is estimated that a new regional waterline would take 10 years to complete due to the extensive design, land acquisition, and construction required.

- While there is not unanimous support amongst all benefitting parties, the proposed alignment is Option 2, (yellow line in the image below) which would begin within the City of Edmonton, run through the City of Beaumont, extend south to twin the Armena line to Camrose, then head west to Wetaskiwin. There is a possibility that this alignment may replace the 50 Street second feed line to Beaumont that has previously been discussed.
- The estimated cost of the regional pipeline is $434M.



Administration met with Alberta Transportation and Economic Corridors (ATEC) on September 4, 2026 to discuss the project and gather information regarding the available grant programs and next steps. Unfortunately, a project of this magnitude is beyond what the Water for Life Grant can fund, and there are many other municipalities throughout the province in a similar situation, or even more critical. ATEC indicated that a project of this magnitude could at best be funded 1/3 federally, 1/3 provincially and 1/3 municipally. Due to the required municipal expenditures and coordination between benefiting parties required, Administration recommended that once finalized, the Feasibility study be turned over to the City of Camrose to determine the most appropriate time to submit subsequent grant applications. The next application would be for funding the preliminary design of the anticipated new feed line to Beaumont, Camrose and Wetaskiwin. It was recommended that the Commission assist the City of

Camrose in preparing the application, if requested, and provide a letter of support to submit with the application. Shawn Olson advised that the City of Camrose is conducting a study regarding the availability of its water source, which may further support the grant funding application.

A Board member inquired about potential backup water supply options from the Commission in absence of the grant and project. Shawn Olson explained that the Commission is unable to fund new connections and does not have capacity in the existing system. New member connections are financed through project-specific costs and are the responsibility of the connecting member. He noted that the Commission can provide administrative and project management support; however, water supply infrastructure funding is a provincial responsibility. Shawn further advised that significant external funding would be required for any future project to proceed, and referenced the Town of Millet connection as an example of a project that advanced through grant and municipal funding.

The City of Leduc is meeting with Michael Botros, Regional Director, North Central Region of Transportation and Economic Corridors (ATEC), on September 24, 2026 as part of the Alberta Municipalities convention in Edmonton. Municipalities were given the opportunity to discuss their top 3 priorities with the province. The City of Leduc will be presenting the Camrose and Wetaskiwin regional water supply line as one of its top three priorities, to advocate for this important regional project. Other Commission members may choose to do the same. Shawn Olson encouraged Board members and their municipalities to continue advocating for the project when opportunities arise.

41-26 **Motion:** It was **Moved** by Councillor Kelly-Lynn Lewis that the Capital Region Southwest Water Services Commission Board of Directors approve and finalize the draft Feasibility Study.

Motion Carried Unanimously

42-26 **Motion:** It was **Moved** by Councillor Anthony Kohlsmith that the Capital Region Southwest Water Services Commission Board of Directors provide the finalized Feasibility Study to the City of Camrose to coordinate submitting a Water for Life grant application for the proposed regional waterline.

Motion Carried Unanimously

8. CLOSED SESSION

A. Proposed Development (ATIA s.28)

43-26 **Motion:** It was **Moved** by Councillor Kelly-Lynn Lewis that the Capital Region Southwest Water Services Commission Board of Directors direct that the Proposed Development verbal update be addressed under Closed Session. *(ATIA s. 28)*

Motion Carried Unanimously

Administration provided a verbal update regarding a proposed development.

9. NEXT MEETING

The next meeting of the Capital Region Southwest Water Services Commission will be the Organizational and Regular meetings, scheduled for November 19, 2026.

10. ADJOURNMENT

44-26 **Motion:** It was **Moved** by Vice Chair Laura Tillack to adjourn the meeting at 6:39 p.m.

Motion Carried Unanimously

CHAIR

MANAGER